

****OUTLOOK PROCESS FLOW****

*** Prerequisite:**

1. Python should be installed.
2. Outlook need to install and configure.

*** Key Points:**

1. Make sure sure python file is save on local desktop or to the control room
2. Email Connect command in Username and Password fields we have to enter their own credentials.

*** The steps followed in AA for pre-processing of the document:**

1. change the path in the python code (contains all the required path).
2. Make sure in your Outlook inbox mails should be unread mails with attachments.

*** Exceptions Handled:**

1. If any error occurs in the process error screenshot and logs will be created in the Error Screenshot folder