Outlook Email Notifier

README

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1. Introduction

This document contains all essential information for the user to make full use of Outlook Email. It includes a description of the functions and capabilities and step-by-step Procedures for setup & configuration of the Outlook.

1.1 Overview

- This bot is used to reduce the effort of read unread email in outlook.

- This Bot will download all unread email details put into output.xlsx file.

- This Bot available to read different type of emails to extract details about (Date, From, Subject, Message).

Steps

Steps followed in the bot build:

- We want to the connect Microsoft outlook.com.

- Bot use the config file. It's contained User Email ID and Password.

- To open the outlook and to find unread email from the inbox.

- Bot loop action to perform loop through the all-unread email dynamically.

- Bot extracts the email details likes received Date, From, Subject, Message are updated in output file.

- Ever user's wants to change config file details. To update the User mail ID and Password and also Output file path.

1.2 Use cases

The key use cases include:

1. This bot can be used in any organizations to read the unread email.
2. Excel sheet containing multiple tables can also be used.
3. Reliable and Efficient.
4. Time Saver.
5. Easy to use.

2 Requirements & Pre-requisites

2.1 System Requirements

A360 (Cloud deployed) and Community Edition device requirements.
Review the machine hardware specifications, operating system versions, and browser types supported by Automation Anywhere Enterprise for creating and running bots and command packages as an A360 (Cloud deployed) or Community Edition user on your local machine.

2.2 Prerequisites

1. Automation 360 setup to run in your machine
2. Bot creator license
3. Outlook.com should be enable.
4. Outlook will warn while a third-party process accessing it. To remove the security alert while running Bot.

3 Getting Started

3.1 Quick Start

Setup

- Install the Bot from Bot Store into your Control Room.

3.1.1 Configuration and Use

- Outlook Email Credentials

    1. Users need to set their username as well as password in their config file.

- Extract Email Details.

    2. Users need to set their output file path in the config file.

Mainly used variables are listed

VARIABLES: The variables which used in the workflow				
Variable Name	**Type**	**Mandatory**	**Purpose**	**Value**
sRootDirectory	String	Yes	Root directory where the Process related folders exist	C:\ProgramData\AutomationAnywhere\Bots\Outl ook Email Notifier
sLogFolder	String	Yes	Path where the log folder is created	$sRootDirectory$\Logs
sErrorLog	String	Yes	Path where the log folder is created	$sRootDirectory$\Logs

sOutput	String	Yes	Path where the run log file is saved	$sRootDirectory$\Output\Output.csv
fFile	String	Yes	Path where the run config file.	Bots\Outlook Email Notifier\Docs\Config.xlsx

4 Support & FAQs

4.1 Support

Free bots are not officially supported. You can get access to Community Support through the following channels:

- You can get access to Community Support, connecting with other Automation Anywhere customers and developers on APeople – the Bot Building Forum, the Bot Store Support Forum, or the Developers Everywhere Group.
- Automation Anywhere also provides a Product Documentation portal which can be accessed for more information about our products and guidance on Automation 360.

4.2 FAQs

Q: Can I make changes to this process/bot?

A: Absolutely. Free process/bots are for you to make use of, customize, and/or include in your builds as you see fit.

Q: Can I upgrade the packages for this bot?

A: Yes – but know that the bot was created/tested on a specific package version. Any modifications to that may result in unexpected outcomes – so make sure to test the bot/subtask after making any package version modifications.

For questions relating to Automation 360: See the Automation 360 FAQs

Appendix A: Record of Changes

No.	Version Number	Date of Change	Author	Notes
1.	*1.0*	*28/10/2021*	*Diwagar Soundar*	*Version 1.0*

Appendix B: References

No.	Topic	Reference Link
1	Overview of Enterprise A360	Click here
2	Guidance: Building basic A360 bots	Click here
3	Guidance: Building A360 action packages	Click here
4	APeople Community Forum	Click here
5	Automation Anywhere University	Click here