



Template to Letter

Readme

Version 0.1

25/07/2023

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1. Introduction

This document contains all the essential information for the user to make full use of this A360 Bot. It includes a description of the functions and capabilities and step-by-step procedures for the setup & configuration of the Bot.

1.1 Overview

The purpose of this bot is to generate letters/documents based on the input template file (word document). It generates the letters based on the place holders present in the template file. It replaces place holders with actual values from the input data source (can be Excel, Text etc.) and generates output PDF file.

1.2 Use cases

Banking: It is necessary to generate Fee Letters based on a particular template.

- Useful to generate fee letters.

2. Requirements & Prerequisites

2.1 System Requirements

[Enterprise A360 \(Cloud deployed\) and Community Edition device requirements.](#)

Review the machine hardware specifications, operating system versions, and browser types supported by Automation Anywhere Enterprise for creating and running bots and command packages as an Enterprise A360 (Cloud deployed) or Community Edition user on your local machine.

2.2 Prerequisites

- MS Word with valid license.

3. Getting Started

3.1 Quick Start

3.1.1 Setup

Download and add the bot to your control room workspace

3.1.2 Configuration and Use

Step 1:

Keep **Template word file** in **Template** folder

Keep **Keys.txt** with appropriate place holders which are present in **Template word file**

Keep input file in Input folder and get the data in appropriate way (Form a string variable in the order of place holders present in Keys.txt file joined by semicolon (;))

Eg: Keys.txt content -

[hr_name];[employee_name];[Salutation];[company_name];[job_title];[quality];[phone_number];[your_name]

Step 2: Setup the VB script variables (arguments) and add to list

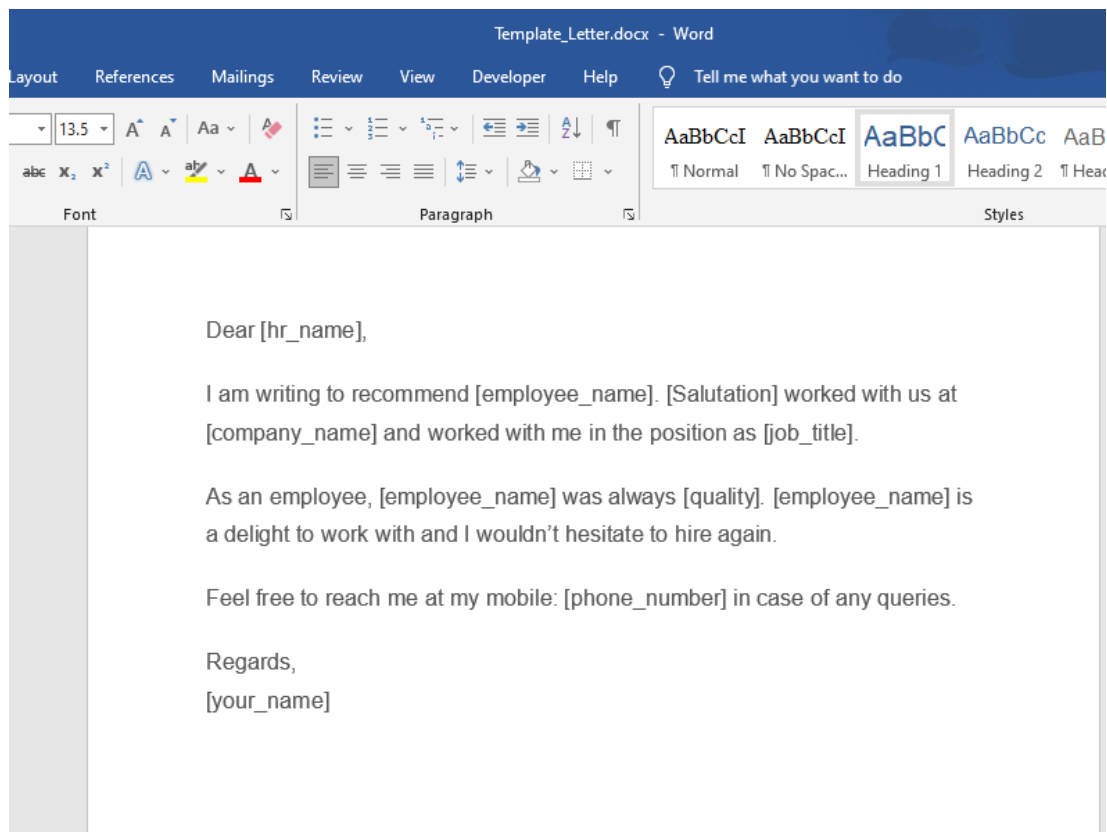
Variables list				
Variable Name	Type	Mandatory	Purpose	Example Input
Argument 1	String	Yes	Input template path	\$vProjectFolderPath\$ /Template/Template_Letter.docx
Argument 2	String	Yes	Place holders joined by ;	[hr_name];[employee_name];[Salutation];[company_name];[job_title];[quality];[phone_number];[your_name]
Argument 3	String	Yes	Values joined by ;	August; Rook; He; ABC Company; Consultant; expert in Java; 89809232; Summer

Argument 4	String	Yes	PDF file path	<code>\$vProjectFolderPath\$\Output\\${vDataRow[1]}\$_Recommendation_Letter.pdf</code>
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Step 3: Integrate bot

Use the Bot **A360 - Template to Letter – Verinext**, modify according to your need and run it.

Step 4: Sample input template



4. Support & FAQs

4.1 Support

Free bots are not officially supported. You can get access to Community Support through the following channels:

- You can get access to Community Support, connecting with other Automation Anywhere customers and developers on [APeople](#) – the [Bot Building Forum](#), the [Bot Store Support Forum](#), or the [Developers Everywhere Group](#).
- Automation Anywhere also provides a [Product Documentation portal](#) which can be accessed for more information about our products and guidance on [Enterprise A2019](#).

4.2 FAQs

For questions relating to Enterprise A2019: See the [Enterprise A2019 FAQs](#).

Appendix A: Record of Changes

No.	Version Number	Date of Change	Author	Notes
1	<i>1.0</i>	<i>07/25/2023</i>	<i>Abhinash</i>	<i>First Deployment</i>

Appendix B: References

No.	Topic	Reference Link
1	Overview of Enterprise A2019	Click here
2	Guidance: Building basic A2019 bots	Click here
3	Guidance: Building A2019 action packages	Click here
4	APeople Community Forum	Click here
5	Automation Anywhere University	Click here